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## Fall 2025 After School Registration Form

Student Name: \_\_\_\_\_ Grade Level as of Fall 2025: \_\_\_\_\_ New \_\_\_\_\_ Returning \_\_\_\_\_

Program Selection: \_\_ 5 Days \_\_ 4 Days \_\_ 3 Days    Select Attendance Days: Mon \_\_ Tue \_\_ Wed \_\_ Thu \_\_ Fri \_\_

**Pick Up from Schools:** \_\_\_\_\_ Needed \_\_\_\_\_ Not Needed

Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: \_\_\_\_\_

School: \_\_\_\_\_ School District: \_\_\_\_\_

How did you hear about us? (please check one box): ☐ Friend ☐ Yelp ☐ Google ☐ Nextdoor ☐ Other

Booster Needed (only for K-G2 students who need pick up service): \_\_\_\_ Yes \_\_\_\_ No

Name(s) of Sibling(s) Attending MindCraft: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_ Parent/Guardian's Name: \_\_\_\_\_

Cell Phone (Mom): \_\_\_\_\_ Cell Phone (Dad): \_\_\_\_\_

Parent/Guardian's e-mail: \_\_\_\_\_ Parent/Guardian's e-mail: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Pediatric Doctor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy Number: \_\_\_\_\_

List all medical limitations and special conditions (allergies to medicine or food, asthma, etc.): \_\_\_\_\_

### **\*TUITION: (All services include pick-up from school).**

KINDERGARTEN/TK ☐ 5 days/week (\$880 Month) ☐ 4 days/week (\$820 Month) ☐ 3 days/week (\$770 Month)

\*Includes Homework Assistance, Math, English Language Arts, Chinese, Stem, Chess

1ST TO 5TH GRADE ☐ 5 days/week (\$780 Month) ☐ 4 days/week (\$720 Month) ☐ 3 days/week (\$670 Month)

\* Includes Homework Assistance, Singapore Math, English Language Arts, Chinese, Stem, Chess.

| Tuition and Fees Summary:   |          |
|---|----------|
| New Student Registration Fee (Non-Refundable)                     | \$100.00 |
| New Student Deposit   | \$200.00 |
| Return Student Registration Fee                                   | \$50.00  |
| Material Fee (Textbooks and Workbooks are not included)           | \$100.00 |
| Supplement, Textbook, Workbook Fee                                |          |
| <b>Total: (Please make a check payable to Mind Craft Academy)</b> |          |

\*We provide Pick-up from: Bella Vista, Bollinger Canyon, Coyote Creek, Golden View, Greenbrook, Hidden Hills, LiveOak, Montevideo, Neil Armstrong, Quail Run, Twin Creek, Walt Disney

## **IMPORTANT MINDCRAFT ACADEMY LLC (MA) POLICIES**

- 1) **NEW STUDENTS' NON-REFUNDABLE REGISTRATION FEE:** New students shall pay a \$100.00 Registration Fee at the time of enrollment.
- 2) **RETURNING STUDENTS' ANNUAL NON-REFUNDABLE ENROLLMENT FEE:** Returning students shall pay a \$50.00 fee in the Spring for priority Fall enrollment.
- 3) **DEPOSIT:** All students are required to pay a \$200 non-refundable one-time deposit which is tied to each student's individual account and is due at the time of enrollment. Deposits are non-transferable to other students' accounts. Deposit will be credited towards student's final month when 30 day notice prior to the 1st day of student's final month.
- 4) **PAYMENT OF FEES:** Monthly fees are invoiced on the twentieth and due on the last day of the month. If payment is not received for the invoiced month by the 1st day of the following month, a late fee (10% of tuition) will be applied to the account. Accepted methods of payment include check or cash. Check is payable to "MindCraft Academy". All after school programs' tuition is based on monthly rates.
- 5) **LATE PAYMENT:** Monthly payments not received by the 1st day of the month are subject to a 10% late fee.
- 6) **MISSED CLASSES POLICY:** In the event your child misses a class, we will not provide refunds for any pre-paid classes. Unattended or missed class(es) may be made up within one month of the final prepaid class as a courtesy.
- 7) **TUITION:** Fee is based on one school year, which is defined as **180 school instruction days**. Tuition is paid by a **monthly flat rate**. Therefore, MA will not offer any discount or credit for the days a student does not attend our after-school programs due to illness, vacations, holidays, etc.
- 8) **WITHDRAWAL:** When withdrawing from MA, a written notice is required. Parents/guardians need to provide MA a written notice 30 days before the first day of student's final month. MA will apply your deposit (\$200) towards your child's final month tuition at MA.
- 9) **NSF (Non-Sufficient Funds) FEE:** A \$40.00 charge will be assessed for each check rejected due to non-sufficient funds.
- 10) **PARENT PICK-UP POLICY:** MA closes promptly by 7:00 pm each day. A fee of \$10 for every 15 minute increment past 7:00pm will be charged and invoiced. Consistent late pick-ups without significant communication may lead to dismissal from the program.
- 11) **LEGAL HOLIDAYS:** MA will be closed on the following national holidays and non-school days: Martin Luther King; President's Day; Memorial Day; July 4th Independence Day; Labor Day; Veterans Day; Thanksgiving Day and the Friday after; Christmas Eve (12/24 to 1/1) New Year's Day.
- 12) **HOLIDAY CAMP DURING SCHOOL CLOSURE AND MINIMUM DAYS:** Full-time 5-day students do not pay extra tuition for the following holiday camps: all SRVUSD school closure days, minimum days, Spring Break, and Monday through Wednesday during the Thanksgiving week. **There is an additional cost for part-time students: an additional tuition fee of \$35 per day will be charged during Staff Development Days when school is closed, Spring Break and Winter Break.**
- 13) **RIGHT OF REFUSAL:** MA reserves the right to refuse its services to any student who MA believes will not mutually benefit from MA's program. A newly registered student will typically have 1-5 days at MA during which time the student will be assessed for their behavior, maturity and/or academic readiness. Should it be determined that the fit is not ideal, MA will return the registration fee to the parent in full and discontinue services.
- 14) **FAILURE TO NOTIFY CANCELLATION OF STUDENT PICKUP:**  
MA will provide regular scheduled pickup services as expressed. However, in the event your student doesn't require pickup on a specific day (ie: absent from school, called in sick, will be picked up by you or other family member, etc), it is the responsibility of the parent/guardian to inform MA at least 4 hours prior to regular scheduled pickup time. A one time grace will be given. Each subsequent failure to do so shall incur a \$10 inconvenience fee.

## **WAIVER OF LIABILITY & PHOTO RELEASE AUTHORIZATION**

**Waiver, Release and Assumption of Risk:** I give permission for my student listed in this form to participate in MindCraft Academy (MA). I will not hold MA or any staff member liable in case of accidents or injuries. My student's participation in MA is voluntary. I (on behalf of my student) hereby assume the risk, and hereby waive, release and discharge MA, its affiliates, employees, independent contractors, owners, shareholders, directors, officers, partners, carpool drivers, and agent of each of them, and their respective heirs, successors, personal representatives and assigns (collectively "the MindCraft Academy and Related Parties") from any and all demands, claims, legal or administrative proceedings, losses, liabilities, damages, penalties, fines, liens, judgments, costs or expenses whatsoever, including, without limitation, attorneys' fees and costs, (collectively "Claims") whether direct or indirect, known or unknown, foreseen or unforeseen, that may arise on account of or in any way be connected with (i) the case and activities provided by MA, Related parties to the student named in this registration form, and (ii) any Claims arising out of any personal injuries sustained by such student while participating in this program. In connection with the above, the undersigned expressly waives the benefits of Section 1542 of the California Civil Code, which as follows: "A general release does not extend to Claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor." I, the undersigned, as the parent/guardian, acknowledge that the above named student is being enrolled in a program that consists of entertaining and recreational components, and that the Program is an exempt, NOT licensed childcare.

I hereby authorize MindCraft Academy LLC, hereafter referred to as "MindCraft Academy," to publish photographs taken of myself and/or the minor child or students listed in this form for use in the MA's print, Online and video-based marketing materials, as well as other Company publications. I hereby release and hold harmless MindCraft Academy LLC from any reasonable expectation of privacy or confidentiality for myself and for the minor child and children listed in this form associated with the images specified above. Further, I attest that I am the parent or legal guardian of the student or students listed in this form and that I have full authority to consent and authorize MindCraft Academy LLC to use their likenesses and names. I further acknowledge that participation is voluntary and that neither I, the minor child, nor minor children will receive financial compensation of any type associated with taking or publication of these photographs or participation in company marketing materials or other Company publications. I acknowledge and agree that publication of said photos confers no rights of ownership or royalties whatsoever.

I ACKNOWLEDGE THAT I HAVE READ THE ABOVE AGREEMENT AND RELEASE, AND FULLY UNDERSTAND THAT I HAVE ASSUMED ALL THE RISKS FOR INJURY THAT MAY INVOLVE IN THE ACTIVITIES OFFERED BY THE PROGRAM. I hereby further authorize the Program as my agent for the above named student to consent to any medical diagnosis or treatment and hospital care rendered by and under the general supervision and advice of a licensed physician or surgeon in case of accident or illness during the session of any classes or activities offered by the Program

Signature: \_\_\_\_\_ Date: \_\_\_\_\_