



2248 Camino Ramon, San Ramon, CA 94583
(925) 812-3737 mindcraftacademy@yahoo.com www.mindcraftacademy.net

Fall 2019 After School Registration Form

Student Name: _____ Grade Level as of Fall 2019: _____ New _____ Returning _____

Program Selection: _____ 5 Days _____ 4 Days [Select Attendance Days: _____ Mon _____ Tue _____ Wed _____ Thu _____ Fri]

Pick Up from Schools: _____ Needed _____ Not Needed

Birthday: ____/____/____ Gender: _____

School: _____ School District: _____

Booster Needed (only for K-G2 students who need pick up service): _____ Yes (\$10 one-time charge) _____ No

Name(s) of Sibling(s) Attending MindCraft: _____

Home Address: _____ Home Phone: _____

Mother's Name: _____ Father's Name: _____

Cell Phone (Mom): _____ Cell Phone (Dad): _____

Mother's e-mail: _____ Father's e-mail: _____

Emergency Contact Name: _____ Phone: _____ Relationship: _____

Pediatric Doctor Name: _____ Phone: _____

Insurance Company: _____ Policy Number: _____

List all medical limitations and special conditions (allergies to medicine or food, asthma, etc.):

*TUITION: (Select)

(A) **1st to 5th Grader** 5 days/week (\$595 Month) 4 days/week (\$535 Month)

* Includes Homework Tutoring, Singapore Math, Reading Comprehension and choice of either Spanish, Chinese or Chess.

(B) **6th to 8th Grader** 5 days/week (\$595 Month) 4 days/week (\$535 Month)

* Includes Homework Tutoring, Math, Reading Comprehension and choice of either Spanish, Chinese or Chess.

*Test Preparation:

2nd Grader CoGAT Test Prep (\$100/month, \$350/4 months plus/20 classes plus)

3rd to 6th Grader Common Core Test Prep (\$180/12 classes)

5th Grader Middle School Placement Test Prep (\$100/month, \$350/4 months /20 classes)
(Included in 5 Days Full Time Students)

*Programs:

English Language Arts (3rd-8th \$240/12 classes)

Speech & Debate (\$170/10 classes)

Writing 1 (1st-2nd grader, \$300/12 classes)

Chess: Beginner & Intermediate (\$200/10 classes of 1 ½ hour)

Writing 2 (3rd-4th grader, \$300/12 classes)

Chess: Advanced (\$220/10 classes of 1 ½ hour)

Writing 3 (3rd-4th grader, \$300/12 classes)

Drawing (\$200/12 classes)

Reading Comprehension 1 (\$150/10 classes)

Chinese 1 (\$150/10 classes)

Reading Comprehension 2 (\$150/10 classes)

Chinese 2 (\$150/10 classes)

Reading Comprehension 3 (\$150/10 classes)

Spanish 1 (\$150/10 classes)

Math (3rd-8th grade, \$240/12 classes)

Spanish 2 (\$150/10 classes)

Public Speaking (\$150/10 classes)

One-on-One Tutoring



Fall 2019 After School Tuition Information

Tuition and Fees Summary:	
New Student Non-Refundable Registration Fee	\$60.00
New Student Non-Refundable Deposit	\$200.00
Returning Student Annual Non-Refundable Registration Fee	\$20.00
Tuition Fee	
Supplement, Textbook, Workbook Fee	
Total: (Please make a check payable to Mind Craft Academy)	

*We provide Pick-up from: Bollinger Canyon, Coyote Creek, Golden View, Twin Creek, Greenbrook, Iron Horse MS, Quail Run, Gale Ranch MS, Montevideo, Neil Armstrong, Hidden Hills, Live Oak, Windemere MS, Bella Vista, Walt Disney

IMPORTANT POLICIES:

- 1). **NEW STUDENTS NON-REFUNDABLE REGISTRATION FEE:** New students must pay a \$60.00 Registration Fee at the time of enrollment.
- 2). **RETURNING STUDENTS ANNUAL NON-REFUNDABLE ENROLLMENT FEE:** Returning students must pay a \$20.00 fee in Spring for priority Fall enrollment.
- 3). **DEPOSIT:** All students are required to pay a \$200 non-refundable one-time deposit which is tied to each student's individual account and is due at the time of enrollment. Deposits are non-transferable to other students' account.
- 4). **PAYMENT OF FEES:** Monthly fees are invoiced on the twentieth and due on the last day of the month. If payment is not received for the invoiced month by the 1st day of the following month, a late fee (10% of tuition) will be applied to the account. Accepted methods of payment include check or cash. Check is payable to Mind Craft Academy. All after school programs tuition is based on monthly rates.
- 5). **LATE PAYMENT:** Monthly payments not received by the 1st day of the month are subject to a 10% late fee.
- 6). **MISSED CLASSES POLICY.** In the event your child misses a class, we will not provide refunds for any pre-paid classes. Unattended or missed class(es) may be made up within one month of the final prepaid class as a courtesy.
- 7). **TUITION** fee is based on one school year, which is defined as **180 school instruction days**. Tuition is paid by a **monthly flat rate**. Therefore, we will not be able to offer any discount or credit for the days your child does not attend our after-school programs due to illness, vacations, holidays, etc.
- 8). **WITHDRAWAL:** When withdrawing from Mind Craft, a written notice is required. Parents need to send us a written notice on or before the **10th** of the month for the following month's withdrawal. We will apply your deposit to your child's last month's tuition at our center.
- 9). **NSF (Non-Sufficient Funds) FEE:** A \$40.00 charge will be assessed for each check rejected due to non-sufficient funds.
- 10). **PARENT PICK-UP POLICY:** Mind Craft Academy closes promptly by 7:00 pm each day. A fee of \$10 for every 15 minute increment past 7:00pm will be charged and invoiced to the parent. Consistent late pick-ups without significant communication may lead to dismissal from the program.
- 11). **Legal Holidays:** Mind Craft will be closed on the following national holidays and non-school days: President's Day; Memorial Day; July 4th Independence Day; Labor Day; Thanksgiving Day and the following Friday; Christmas Holiday, New Years Day, and the last day of spring break.
- 12). **HOLIDAY CAMP FOR SCHOOL CLOSURE AND MINIMUM DAYS:** Full time 5-day students do not need to pay extra tuition for the following holiday camps: all SRVUSD school closure days, minimum days, Spring Break, and Monday through Wednesday during the Thanksgiving week. There is an additional cost for part-time students: an additional tuition fee of \$35 per day will be charged during Staff Development Days when school is closed, Spring Break and Winter Break.

WAIVER OF LIABILITY & PHOTO RELEASE AUTHORIZATION

Waiver, Release and Assumption of Risk: I give permission for my child listed in this form to participate in Mind Craft Academy. I will not hold Mind Craft Academy or any staff member liable in case of accidents or injuries. My child's participation in Mind Craft Academy is voluntary. I (on behalf of my child) hereby assume the risk, and hereby waive, release and discharge Mind Craft Academy, its affiliates, employees, independent contractors, owners, shareholders, directors, officers, partners, carpool drivers, and agent of each of them, and their respective heirs, successors, personal representatives and assigns (collectively "the Mind Craft Academy and Related Parties") from any and all demands, claims, legal or administrative proceedings, losses. Liabilities, damages, penalties, fines, liens, judgments, costs or expenses whatsoever, including, without limitation, attorneys' fees and costs, (collectively "Claims") whether direct or indirect, known or unknown, foreseen or unforeseen, that may arise on account of or in any way be connected with (i) the case and activities provided by Mind Craft Academy, Related parties to the child named in this registration form, and (ii) any Claims arising out of any personal injuries sustained by such child while participating in this program. In connection with the above, the undersigned expressly waives the benefits of Section 1542 of the California Civil Code, which as follows: "A general release does not extend to Claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor." I, the undersigned, as the parent/guardian, acknowledge that the above named child is being enrolled in a program that consists of entertaining and recreational components, and that the Program is an exempt, NOT licensed childcare.

I hereby authorize Mind Craft Academy LLC, hereafter referred to as "Mind Craft Academy," to publish photographs taken of myself and/or the minor child or children listed in this form for use in the Mind Craft Academy's print, Online and video-based marketing materials, as well as other Company publications. I hereby release and hold harmless Mind Craft Academy LLC from any reasonable expectation of privacy or confidentiality for myself and for the minor child and children listed in this form associated with the images specified above. Further, I attest that I am the parent or legal guardian of the child or children listed in this form and that I have full authority to consent and authorize Mind Craft Academy LLC to use their likenesses and names. I further acknowledge that participation is voluntary and that neither I, the minor child, nor minor children will receive financial compensation of any type associated with taking or publication of these photographs or participation in company marketing materials or other Company publications. I acknowledge and agree that publication of said photos confers no rights of ownership or royalties whatsoever.

I ACKNOWLEDGE THAT I HAVE READ THE ABOVE AGREEMENT AND RELEASE, AND FULLY UNDERSTAND THAT I HAVE ASSUMED ALL THE RISKS FOR INJURY THAT MAY INVOLVE IN THE ACTIVITIES OFFERED BY THE PROGRAM. I hereby further authorize the Program as my agent for the above named child to consent to any medical diagnosis or treatment and hospital care rendered by and under the general supervision and advice of a licensed physician or surgeon in case of accident or illness during the session of any classes or activities offered by the Program.

Signature: _____

Date: _____

For office use only:

Deposit Paid: _____ Check # _____ Received by _____ Date: _____